

### **General Student Behavior:**

1. Students may not BUY, SELL, OR TRADE personal items at school.
2. No gum in elementary or middle school... **Gum will be allowed in high school unless it is a disruption.**
3. No open containers (drinks) to be allowed outside of the cafeteria. (Except for middle school and high school if the student brought their lunch, and they are eating at the picnic tables. When lunch is over the container must be disposed of unless it is a thermos.
4. No food items or candy in the classroom except for educational or party events.
5. No running in the buildings.
6. No spitting.
7. Students should not sit on desks or tables.
8. Fighting and/or scuffling are strictly prohibited.
9. Chairs or desks are not to be moved unless directed to do so by a teacher.
10. Students are not allowed to use tobacco in any form at school or at a school activity. Tobacco products will be confiscated if found on campus.
11. Electronic devices are not to be played on buses, in buildings, or at basketball games, unless permission has been obtained from the principal's office.
12. Students are not to be on the school grounds or in buildings unless there is a sponsoring teacher or a duty teacher present.
13. The school telephone is for school business only. Students must get permission to use the phone and state who they are calling and what their business is.
14. All trash, such as candy wrapper, paper cups, lunch sacks, pop cans, and milk cartons are to be placed in the containers provided and not to be thrown about on the campus.
15. Profanity, written or spoken, will not be tolerated.
16. Disrespectful remarks, gestures, and/or attitude will not be tolerated.
17. Do not bring gum, candy, toys or other distracting items into the classroom.

### **Playground Rules (Middle School/Elementary)**

Students are expected to:

1. Use playground equipment safely and appropriately.
2. Use playground equipment for the purpose for which it was intended.
3. Never throw rocks, sticks, or pea gravel.
4. Do not remove gravel from the playground.
5. No jumping off the platform on the playground equipment.
6. Only climb up the rock wall then move immediately.
7. No climbing up the slides.
8. Touch football only.
9. No grabbing or physical play.
10. Jump ropes are only for jumping on the blacktop.
11. Line up immediately when recess is over.

## **Cafeteria Rules**

Students are expected to display good manners and eating habits in the cafeteria. Good manners, cleanliness, and consideration for others shall be expected of students in the cafeteria.

1. Talking should be in a whisper tone.
2. No food, napkins, etc., will be taken from the cafeteria.
3. If students bring a thermos, they must bring a lunchbox.
4. Plastic bottles that have been opened must be placed in the trash can at the end of lunch.
5. **Always walk in the cafeteria**

**Buildings and Grounds** -- Students are expected to take care of all school property. Parents are liable for school property care up to \$2,500.00 for damage caused by their children.

Students should not mark or mark any surface, sit on tables, or desks, or perform any other behavior which is likely to damage school property.

No school property will be loaned to anyone unless authorized by the principal or superintendent.

Students are expected to protect desks, books, and other school supplies and equipment.

**Textbooks** -- Textbooks are furnished by the state and are issued at the beginning of the school year.

Students who lose or damage a book while it is checked out to them will be expected to pay for it.

Students will be responsible for the condition of their books throughout the year. When books are turned in at the end of the year, any damages beyond the normal amount of wear must be paid for.

**Lockers** -- Students in grades 6<sup>th</sup>-12<sup>th</sup> may receive a locker by contacting the building secretary.

Receiving a locker is voluntary. Students may not switch lockers without permission from the office.

Students should not enter another student's locker unless permission has been obtained from the principals.

**Library Books** -- Students will be expected to pay for library books that are lost, damaged, or not returned to school.

**Buses** -- Students are expected to take care of school property including school buses. Parents are liable for damage caused by their children. Students should not mar any surface, make any holes, or otherwise cause any damage to school buses.

**Immorality** -- A student shall abstain from indecent and immoral acts.

**Display of Affection** -- Public display of affection is not acceptable. Holding hands, placing arms around each other, and kissing are prohibited at school and at all school activities, including after-school activities.

**Fireworks** -- A student shall not possess, handle, or store firecrackers, smoke bombs, cherry bombs, or any other kind of fireworks that reasonably could be a danger to himself/herself or to other students, that could cause damage to school property or that could be disruptive to the learning climate of the school.

**Gambling** -- A student shall not participate in any activity that may be termed gambling or wagering where the stakes are money or any other object or object of value.

**Theft/Stealing/Possession** -- Students caught stealing or in possession of stolen materials may be temporarily suspended with a chance of possible expulsion from school. Parents and law officials may be notified.

**Insubordination** -- A student shall not fail to comply with reasonable directions or commands of teachers, substitute teachers, teachers' aides, principals, administrative personnel, superintendent, school bus drivers, cooks, and other authorized school personnel.

## **Off Limit Areas**

Students are not to be:

1. On the gym floor with street shoes on.
2. Blocking the hallways at the gym during school activities or ball games.
3. Touching or adjusting any heating or cooling thermostats.
4. Outside of the playground fence, without permission of the duty teacher or principal.
5. In the teachers' lounge or teachers' bathroom.

6. In teachers' parking lots.
7. In the student's parking lot during school hours.

### **Off-Campus/After-School Events**

Students at school-sponsored activities or off-campus events shall be governed by the school district rules and regulations and are subject to the authority of school district personnel. Failure to obey the rules and regulations and/or failure to obey reasonable instructions of school district personnel shall result in disciplinary action applicable under the regular school program.

1. Students will not run, jump, or play games during after-school activities or basketball games.
2. During basketball games, students must remain in the gym.
3. Students should not be in the lobby during basketball games or school activities except to use the restroom or get refreshments.
4. Elementary students cannot attend after-school events without adult supervision. High school students 18 years or older who are participating in the events are not considered adult supervisors.

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### **Field Trips and Class Trips**

1. Written permission must be obtained from a parent or guardian of each student before students are taken on school trips.
2. All student trips, and the arrangements for them, must have the approval of the school principal.
3. Each trip must be adequately supervised so that safety and good discipline may be maintained.
4. The time of departure, itinerary, and estimated time of return shall be announced in advance.
5. All students traveling on a school trip by school-sponsored transportation must make the return trip by the same transportation unless prior approval has been given by the principal.
6. Adult Chaperones may ride the bus if space is available.

### **Behavior Not Covered Above**

The school district reserves the right to punish behavior that is subversive to good order and discipline in the schools even though such behavior is not specified in the preceding written rules.

### **Grievance/Complaint Procedure**

Any person who feels aggrieved concerning any matter connected with the school should:

1. Discuss the matter first with the teacher.
2. If the matter is not resolved in step 1, they may meet with the principal.
3. If the matter has not been satisfactorily resolved, the superintendent may be contacted.
4. If the superintendent is unable to adjust the difficulty, then the person making the complaint is invited to refer the matter to the school board.
5. The procedure for referring a matter to the school board is to address a letter to the school board in the care of the superintendent. This should be done at least one week in advance of the meeting of the school board.

### **Disciplinary Complaint**

If a student and/or parent of a student involved in a disciplinary ruling wishes to contest a disciplinary ruling, they must state their complaint in writing to the school principal, asking that the ruling be changed. If the complaint is not satisfactorily resolved by the principal, the matter may be appealed to the superintendent, and then the school board.